

JOB DESCRIPTION

Title: **Psychiatrist I**

Job Summary: Under clear directive from the Medical Director, he/she is responsible for the psychiatric, diagnostic, and therapeutic services. Responsible for psychiatric services to out-patient population of National Health Services, Inc.

Job Duties:

- (1) Provide psychiatric, diagnostic, and therapeutic services to patients.
- (2) Conduct psychiatric examinations and evaluations.
- (3) Makes diagnoses and prescribes therapy.
- (4) Conducts individual and group psychotherapy.
- (5) Consults with psychologists, social workers, and others in community agencies regarding the psychiatric aspects of their work.
- (6) Confers with patients' relatives regarding illness and treatment.
- (7) Appropriately maintains medical records and prepares reports.
- (8) Assist in establishing psychiatric programs and policies.
- (9) Other duties as required by the funding agencies to carry out contractual agreements and/or as established by the National Health Services, Inc., Management and Board of Directors.
 - (a) Must become familiar with the Federal and State rules, regulations, and practices in a Community Health Center.

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- (b) Become familiar with Federal and State Health care program requirements and assist in carrying out these programs.
 - (c) Assist in developing the health care plan and review of the program requirements, and recommend changes when necessary to carry out the health plan as required.
- (10) Other responsibilities as assigned by the Medical Director.
- (11) Promotes and believes in NHSI mission statement "Health for All".
- (12) Ability to relate to the public regardless of ethnic, religious and economic status.

Qualifications, Education, and Experience:

- (1) Graduate from an accredited medical school.
- (2) Must have a valid California Practice License and DEA license.
- (3) Satisfactory completion of a four year residency training program in Psychiatry approved by the American Board of Psychiatry and Neurology.
- (4) Interest in designing and evaluating an efficient psychiatric care system in a community health center setting highly desirable.

Responsible To: Medical Director
Classification: Full-time, exempt position

Updated August 2000