JOB DESCRIPTION

Title: Staff Dentist

Job Summary: The Staff Dentist is primarily responsible for providing dental care for the patients of National Health Services, Inc. In addition the Staff Dentist may be directed to perform other duties as directed by the Associate Dental Director within the requirements of contractual agreements and in accordance with licensing, State and Federal funding agencies and other regulatory requirements, and in accordance with the policies and procedures established by the NHSI Board of Directors.

Job Duties:

1. Assume quality of care for all patients of NHSI.

2. Adhere to the highest standard of dental practices, ethics and professionalism at all times.

3. Assist the Associate Dental Director in establishing dental policies, quality improvement procedures, evaluating current practices, and make recommendations.

4. Recommend changes in all clinical areas or in general to improve patient flow, dental record, dental billings, and appointment practices.

5. Supervise, direct, train, and educate dental ancillary staff to perform their duties when necessary to understand policies, procedures, and protocols.

6. Maintain an affiliation with the professional groups, dental associations, and dental organizations, as per policies and procedures established by National Health Services, Inc., and represent NHSI at all meetings of these associations and organizations whenever possible or as directed by the Associate Dental Director.
(7) Provide “emergency call” as scheduled by the dental director in accordance with protocols established in that regard and common and standard practices.

(8) Participation in community health events, such as school screenings, health fairs, social and community events, etc.

(9) Other duties as directed by the Associate Dental Director.
   (a) Must become familiar with Federal, State, and local funding agencies’ rules and regulations in providing special dental services to certain classes of recipients of services.
   (b) Become familiar with Federal and State dental programs and their requirements.
   (c) Assist in developing the dental care plan for National Health Services and recommend changes as necessary.

(10) Promotes and believes in NHSI mission statement “Health for All”.

(11) Ability to relate to the public regardless of ethnic, religion and economic status.

Qualifications, Education, and Experience:

(1) Graduate from an accredited dental school.

(2) Must have a California dental license.

(3) Professional clinical dental experience in practicing dentistry.

(4) Interest in design and evaluation of efficiency of a dental program in a community health center setting.

(5) Willingness to work evenings and/or weekends.

(6) Authoritative knowledge of the practice and techniques of dentistry as a general practitioner in a community health center is highly desirable.

(7) Knowledge of Spanish is helpful.
Responsible To:  Associate Dental Director/Dental Director/Chief of Staff

Classification:  Full or Part Time Position, Exempt

Approved By:  
Date:  