JOB DESCRIPTION

Title: Doctor of Chiropractic/Chiropractor

Job Summary: The Chiropractor is primarily responsible for providing chiropractic services for the patients of National Health Services, Inc., a community health center; in addition, the chiropractor may be directed by the Chief of Staff or Allied Health Director to perform other duties in accordance with funding agencies requirements, contractual agreements, and policies, procedures, and protocols established by the National Health Services Board of Directors.

Job Duties:
(1) Assume quality of care for all patients assigned to the Doctor of Chiropractic.
(2) Adheres to the highest standards of health care practice, ethics, and professionalism at all times.
(3) Assist the Allied Health Director in establishing departmental policies, quality improvement procedures, evaluating current practices, policies and procedures.
(4) Recommend changes in all clinical areas, and/or in general areas to improve the patient flow, medical records, billing practices, and appointment practices.
(5) Assist the Allied Health Director in designing, implementing and evaluating educational programs for the National Health Services, Inc., patients and clinical staff.
(6) Responsible for the directing and supervising the clinical staff, as appropriate.
(7) Other duties as required by the funding agencies to carry out contractual agreements and/or as established by the National Health Services, Inc., Management and Board of Directors.
(a) Must become familiar with the Federal and State rules, regulations, and practices in a Community Health Center.
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(b) Become familiar with Federal and State Health care program requirements and assist in carrying out these programs.

(c) Assist in developing the health care plan and review of the program requirements, and recommend changes when necessary to carry out the health plan as required.

(8) Promotes and believes in NSHI mission statement “Health for All”.

(9) Ability to relate to the public regardless of ethnic, religion, and economic status.

Qualifications, Education, and Experience:

(1) Graduate from an accredited chiropractic school.

(2) Must have a valid and unrestricted California Practice License.

(3) Interest in designing and evaluating an efficient health care system in a community health center setting highly desirable.

(4) Authoritative knowledge of the principles of practice, principles of general management and specifically in personnel management and techniques in running a chiropractic practice in a community health center are highly desirable

Responsible To: Associate Director of Allied Health

Classification: Full or Part Time Position, Exempt

Approved By: ____________________________
Date: ____________________________